

LEEDS CITY COUNCIL

FORWARD PLAN OF KEY DECISIONS

For the period 1 October 2009 to 31 January 2010

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Framework Agreement for Technical Advisors for PFI Projects Approval to issue OJEU notice for the procurement of the framework agreement	Director of Resources	1/10/09	Not applicable (Advisors from Client Departments)	Report to Board	Chief Officer (PPPU) david.outram@leeds.gov.uk
Sanctuary Scheme 2009-11 Authority to Spend Key Decision	Director of Resources	1/10/09	The Sanctuary Scheme has demonstrated that it is both successful in terms of preventing homelessness caused by domestic violence/hate crime but also in relation to reducing the cost of temporary accommodation to the Council. The funding is secured to enable the scheme to continue throughout 2009/11.	DCR & DDN	Director of Resources rob.mccartney@leeds.gov.uk

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The award of the West Yorkshire sub regional element of the YORbuild Regional Construction Framework	Chief Procurement Officer	1/10/09		Delegated Decision Report	Chief Procurement Officer wayne.baxter@leeds.gov.uk
Frozen Food Contract for Catering and Cleaning Services To proceed with PQQ and Tender specification for renewal of contract	Director of Resources	1/10/09	Taste Panel of Students / Group Consultation on quality of product / Consultation with Existing Supplier	Tender Specifications	Director of Resources mandy.snaith@leeds.gov.uk
The Supply of Parts to Fleet Services To award the contract for the supply of parts to the Stores Division of Fleet Services at Torre Road	Director of Resources	1/10/09		Tender Evaluation Report	Director of Resources julie.meakin@leeds.gov.uk
Grocery Contract for Catering and Cleaning Services To proceed with PQQ and Tender specification for renewal of contract	Director of Resources	1/10/09	Taste Panel of Students / Group consultation on quality of product / Consultation with Existing Supplier	Tender Specifications	Director of Resources mandy.snaith@leeds.gov.uk
Fresh Meat, Cooked meats and Halal provision Contract for Catering and Cleaning Services To proceed with PQQ and Tender specification for renewal of contract	Director of Resources	1/10/09	Group consultation on quality of product / Consultation with Existing Supplier / Muslim Panel	Tender specifications	Director of Resources mandy.snaith@leeds.gov.uk

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Catering Consumables Contract for Catering and Cleaning Services To proceed with PQQ and Tender specification for renewal of contract	Director of Resources	1/10/09	Group consultation on quality of product / Consultation with Existing Supplier	Tender Specifications	Director of Resources mandy.snaith@leeds.gov.uk
Guiseley High School Approval to provide a new student support centre at Guiseley High School, and to incur expenditure from the approved capital programme	Director of Resources	1/10/09	Guiseley High School, LCC Planning Department	Design and cost report	Director of Resources tony.palmer@leeds.gov.uk
Great Preston CE Primary School Approval to carry out a third phase of refurbishment and remodelling works at Great Preston CE Primary School, and to incur expenditure from the approved capital programme.	Director of Resources	1/10/09	Great Preston CE Primary High School.	Design and Cost Report	Director of Resources tony.palmer@educationleeds.co.uk
Boston Spa High School Approval to construct a new two court indoor tennis centre at Boston Spa High School, and to incur expenditure from the approved capital programme.	Director of Resources	1/10/09	Boston Spa High School.	Design and Cost Report	Director of Resources tony.palmer@educationleeds.co.uk

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<p>A63 Selby Road / B6137 Leeds Road - Junction Signalisation To incur expenditure and undertake the detailed design and implementation</p>	<p>Director of Resources</p>	<p>6/10/09</p>	<p>Ward Councillors and Emergency Services</p>	<p>Design and Cost Report</p>	<p>Director of Resources john.j.mills@leeds.gov.uk</p>
<p>A653 Dewsbury Road Bus Priority Measures - Ring Road Beeston Park Bus Lane Advance Northern Gas Diversion and Additional Fees Permission to finance Northern Gas Networks Ltd diversion in advance of the proposed main contract work. This diversion is required to enable the efficient construction of the Ring Road Beeston Park Bus Lane Scheme, an intrinsic part of the A653 Dewsbury Road Bus Priority Measures. Additional fees for an enlarged Geotechnical Study and consequent redesign of the scheme.</p>	<p>Director of Resources, Director of City Development</p>	<p>6/10/09</p>	<p>Initial member consultation has taken place</p>	<p>None</p>	<p>Director of City Development david.wilson@leeds.gov.uk</p>

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Leeds Joint Service Centres - Furniture and Interior Design Solution for two new Joint Service Centres in Leeds Authorisation to procure furniture and fittings and interior design solution as well as IT solution for the Centres.	Executive Board (Portfolio: Central and Corporate)	14/10/09	Consultation with the Leeds Primary Care Trust and with relevant LCC Client Departments.	The report to be issued to the decision maker with the agenda for the meeting	Deputy Chief Executive david.page@leeds.gov.uk
Building Demolition Framework Contract for Property Maintenance To proceed with a tender process to award a framework contract for the supply of Demolition Services	Director of Resources	19/10/09	n/a	Tender Evaluation Report	Director of Resources sarah.martin@leeds.gov.uk
Asbestos Removal Framework Contract for Property Maintenance To proceed with a tender process to award a framework contract for the provision of Asbestos Removal Services	Director of Resources	19/10/09	n/a	Tender Evaluation Reports	Director of Resources sarah.martin@leeds.gov.uk
Agency Workers Contracts To re-let contracts for the provision of agency workers	Director of Resources	1/11/09	Supplier consultation undertaken	The decision will be supported by an evaluation of tenders	Director of Resources alex.watson@leeds.gov.uk

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Bramley 20 Mph Zone Authority to undertake construction works total cost £345,000.	Director of Resources	2/11/09	Members, Emergency Services etc consulted as part of the scheme development. Public Consultation undertaken	Drawing Numbers HDC/229140/GA/01A, HDC/299140/GA/02A & HDC/299140/GA/03	Director of Resources chris.hickling@leeds.gov.uk
Thorpe Lane/Bradford Road Junction Improvement Authority to undertake construction works total cost £287,500 including S106 contribution of £50,000	Director of Resources	2/11/09	Members, Emergency Services etc consulted as part of the scheme development	None.	Director of Resources richard.hobson@leeds.gov.uk
Financial Health Report - Half Year In noting the financial position after six months for the Authority a decision will be required as to the treatment of any variation identified	Executive Board (Portfolio: Central and Corporate)	4/11/09		The report to be issued to the decision maker with the agenda for the meeting	Director of Resources doug.meeson@leeds.gov.uk
Changing the Workplace Business case approval for phase 1 of programme	Executive Board (Portfolio: Central and Corporate)	9/12/09	Ongoing Officer and Member consultation.	The report to be issued to the decision maker with the agenda for the meeting	Director of Resources alan.gay@leeds.gov.uk

NOTES

Key decisions are those executive decisions:

- which result in the authority incurring expenditure or making savings over £250,000 per annum, or
- are likely to have a significant effect on communities living or working in an area comprising two or more wards

Executive Board Portfolios

Executive Member

Central and Corporate

Councillor Richard Brett

Development and Regeneration

Councillor Andrew Carter

Environmental Services

Councillor James Monaghan

Neighbourhoods and Housing

Councillor John Leslie Carter

Leisure

Councillor John Procter

Children's Services

Councillor Stewart Golton

Learning

Councillor Richard Harker

Adult Health and Social Care

Councillor Peter Harrand

Leader of the Labour Group

Councillor Keith Wakefield

Leader of the Morley Borough
Independent Group

Councillor Robert Finnigan

Advisory Member

Councillor Richard Lewis

In cases where Key Decisions to be taken by the Executive Board are not included in the Plan, 5 days notice of the intention to take such decisions will be given by way of the agenda for the Executive Board meeting.